



**GENEVA-ON-THE-LAKE
POLICE DEPARTMENT**
 4929 South Warner Drive
 Geneva-on-the-Lake, Ohio 44041
 Dispatch: (440) 466-8196
 Village Hall: (440) 466-8197
 Email: chiefbruckman@gotloh.org
 Timothy A. Bruckman – Chief of Police



Vacation Check Request:

Address of Location: _____

Date Leaving: _____ **←REQUIRED→** Date Returning: _____

Name: _____ Phone Number: _____

Please list a name and phone number for each emergency contact.

	<u>Emergency Contact Name</u>	<u>Phone Number</u>	<u>Key? Yes/No</u>
1)	_____	_____	_____
2)	_____	_____	_____

Will lights be left on in the home? If so, list location and whether or not they are on a timer or constantly on.

	<u>Location</u>	<u>Timer/Constant On</u>
1:	_____	_____
2:	_____	_____

Is there an active alarm system at the property? YES or NO

If so, alarm code (if you would like to provide). _____

Special Info: Anything that we should know; permitted visitors, someone else checking property, vehicles left at or visiting the property, etc...Please provide specific details!

Date	Time	Officer	Date	Time	Officer	Date	Time	Officer	Date	Time	Officer