



**VILLAGE OF  
GENEVA~ON~THE~LAKE**

4929 South Warner Drive  
Geneva-on-the-Lake, Ohio 44041  
Phone: 440-466-8197  
Fax: 440-466-8911  
[www.genevaonthelake.org](http://www.genevaonthelake.org)

Permit/Application Number:

**(office use only)**

**Code Section 905 Curb Cut/Street Opening Permit Application**

You **must** attach a map & drawings showing the location and dimensions of the project and replacement. You **must** attach the appropriate filing fees or deposits with this application before it will be considered.

Application Date: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Location of Project: \_\_\_\_\_

Description of Property: \_\_\_\_\_

**Type of Permit:**     Curb Cutting 905.01     Street Opening; Excavation/Tunneling 905.02

**Type of Construction:**     New connection     New utility     Existing Utility

Update/Maintenance     Other

**Fee or Deposit:**     Curb Cut Deposit \$100 (905.01c)     Street Opening Fee \$100 (905.02d)

Street Opening Restoration Deposit \_\_\_\_\_(905.04)

Under penalties of perjury, I hereby certify that all of the information is truthful and accurate. I acknowledge that I am the deeded property owner and that I grant permission for the aforementioned project to be completed by myself or my authorized agent/builder/contractor. I further acknowledge that the project must meet the current Geneva-on-the-Lake Zoning Code and the State of Ohio Building Code administered by the Ashtabula County Building Department.

\_\_\_\_\_  
(Property Owner Signature)

\_\_\_\_\_  
(Authorized Agent/Builder/Contractor Signature)

\_\_\_\_\_  
(Property Owner Address)

\_\_\_\_\_  
(Authorized Agent/Builder/Contractor Address)

\_\_\_\_\_  
(Property Owner Phone)

\_\_\_\_\_  
(Authorized Agent/Builder/Contractor Phone)

If you are acting as an Authorized Agent/Builder/Contractor when submitting this application, you must obtain the signature of the property owner to ensure their knowledge/approval of the proposed project. Please contact the Village Administrator/Mayor at (440) 466-8197 with any questions.

\*\*\*\*\*Village Office Use Only\*\*\*\*\*

Amount: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Payment Method: \_\_\_\_\_ Date: \_\_\_\_\_ Received By: \_\_\_\_\_

**905 Curb Cut/Street Opening Permit Application-Continued**

**(office use only)**

**Curb Cutting 905.01:**

1.) Purpose of curb cut? \_\_\_\_\_

2.) Type of existing curb? \_\_\_\_\_

3.) Number and size (area and depth) of curb cut to be made? \_\_\_\_\_

4.) The estimated time for curb cut project and replacement? \_\_\_\_\_

5.) Project drawings filed with application?  Yes  No

6.) Prior to completion the Village shall visually inspect and determine compliance for regulation and specification which must be signified on permit &/or appropriate documentation. Inspections shall be coordinated and scheduled in advance with the Village Wastewater/Street Department (466-8698) prior to the commencement of work. Any violation is subject to penalty of code pursuant to 905.99

7.) Permittee agrees to restore the curb or sidewalk to its former condition or approved condition?

Yes  No

Permittee Signature \_\_\_\_\_

**Street Opening 905.02:**

1.) Purpose of Street Opening; Excavation or Tunneling (905.02b)? \_\_\_\_\_

2.) Type of Existing Pavement (905.02b)? \_\_\_\_\_

3.) Number and size (area and depth) of openings or excavations to be made (905.02b)? \_\_\_\_\_

4.) The estimated time such excavations are to remain open (905.02b)? \_\_\_\_\_

5.) Project drawings filed with application?  Yes  No

**6.) 905.04 RESTORATION DEPOSIT AMOUNT**

In addition to the required street opening permit fee, an applicant shall post a deposit with the Village in the amount or amounts indicated as follows:

- (a) Any opening within the paved portion of any roadway, up to thirty square feet \$500.00
- (b) Any opening within the paved portion of any roadway, greater than thirty square feet \$500.00 plus \$ 30.00 per each additional square foot beyond thirty
- (c) Tunneling under a paved roadway \$1,000.00

Restoration deposit accepted with application?  Yes  No

# 905 Curb Cut/Street Opening Permit Application-Continued

**(office use only)**

## 7.) 905.05 PERFORMANCE BOND.

(a) In lieu of the deposits set forth in Section 905.04 a performance bond from a licensed insurance company for the deposit may be accepted by discretion of Mayor/Administrator considering factors not limited to size and scope of restoration, the risk to Village roads and private property, the reputation and experience of the applicant or its contractor.

(b) Performance bonds shall be in an amount not less than two thousand five hundred dollars (\$2,500.00).

(c) Performance bonds shall be filed with the Fiscal Officer and shall not expire less than 180 days from the date of the most recent permit issued to the applicant.

Performance bond accepted and filed with application?  Yes  No

8.) 905.06 INSURANCE (a) In addition to the deposit or bond requirement every applicant shall, as a condition of any permit being issued maintain contractor's comprehensive general and automobile liability insurance, or its equivalent, extended (or by means of a separate policy) to include liability for damage caused by explosion, collapse, underground work, independent contractors, products and completed operations, together with owner's protective liability, with not less than the following policies limits: (1) The policy or policies or insurance required by this section shall have a policy limit for bodily injury and property damage of not less than five hundred thousand dollars (\$500,000) for each occurrence. (2) Such policy or policies of insurance shall name the Village as an additional insured for all work performed within the Village limits. (3) Such policy or policies of insurance shall contain the following special provision: The company agrees that ten days prior to cancellation, material alteration or reduction of the insurance afforded by this policy with respect to the permit involved, written notice shall be sent by certified mail to the Village of Geneva-on-the-Lake.

(b) All insurance herein specified shall be with a company authorized to do business in the State and acceptable to the Mayor/Administrator.

Acceptable Insurance Provided with Application?  Yes  No

9.) Material Specifications: Any work or construction within the road shall be bedded in #57 crushed limestone & opening shall be backfilled with #411 or #304 crushed limestone compacted in eight-inch lifts. The pavement or roadway must be restored with an approved pavement properly sealed and blended into the roadway.

10.) 905.09 PERMITTEE'S DAMAGE LIABILITY. The full primary responsibility for any excavation, trench or other street opening shall be that of the permittee who shall at all times agree to keep the same properly guarded and enclosed so that the safety of pedestrian and vehicular traffic shall be assured. This responsibility shall continue until permanent replacement of the roadway pavement to its original status is made, and shall include the defense, settlement and payment of any and all claims, actions and court judgments for all damages or injuries arising in any way out of the creation of maintenance of the excavation, trench or opening by the permittee.

11.) Prior to completion the Village shall visually inspect and determine compliance for regulation and specification which must be signified on permit &/or appropriate documentation. Inspections shall be coordinated and scheduled in advance with the Village Wastewater/Street Department (466-8698) prior to the commencement of work. Any violation is subject to penalty of code pursuant to 905.99.

\_\_\_\_\_  
(Property Owner Signature) &/or (Authorized Agent/Builder/Contractor Signature)

\_\_\_\_\_  
Date

**905 Curb Cut/Street Opening Permit Application-Continued**

Permit/Application Number:

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Application is approved with following conditions: \_\_\_\_\_

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Application is denied for following reason: \_\_\_\_\_

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\_\_\_\_\_  
Village Administrator/Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
WWTP Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Street Dept. Representative

\_\_\_\_\_  
Date

This permit is valid for thirty days (30) days from date of acceptance and the project must be completed within time period (905.10).