



**VILLAGE OF
GENEVA~ON~THE~LAKE**

4929 South Warner Drive
Geneva-on-the-Lake, Ohio 44041
Phone: 440-466-8197
Fax: 440-466-8911
www.genevaonthelake.org

Permit/Application Number:

(office use only)

Code Section 901 Sidewalk/Apron/Curb Permit Application

You **must** attach a map & drawings showing the location and dimensions of the project and replacement. You **must** attach the appropriate filing fees or deposits with this application before it will be considered.

Application Date: _____ Parcel Number: _____

Name of Property Owner: _____ Phone: _____

Mailing Address: _____ City/State/Zip: _____

Location of Project: _____

Description of Project: _____

Type of Project: Sidewalk Apron Curb

Fee or Deposit: Sidewalk/Apron/Curb Application Fee/Deposit \$100 (901.12)

Violation Issued: Yes No If so, date issued: _____ Type: _____

Under penalties of perjury, I hereby certify that all of the information is truthful and accurate. I acknowledge that I am the deeded property owner and that I grant permission for the aforementioned project to be completed by myself or my authorized agent/builder/contractor. I further acknowledge that the project must meet the current Geneva-on-the-Lake Zoning Code and the State of Ohio Building Code administered by the Ashtabula County Building Department.

If you are acting as an Authorized Agent/Builder/Contractor when submitting this application, you must obtain the signature of the property owner to ensure their knowledge/approval of the proposed project. Please contact the Village Administrator/Mayor at (440) 466-8197 with any questions.

(Property Owner Signature)

(Authorized Agent/Builder/Contractor Signature)

(Property Owner Address)

(Authorized Agent/Builder/Contractor Address)

(Property Owner Phone)

(Authorized Agent/Builder/Contractor Phone)

*****Village Office Use Only*****

Amount: _____ Receipt #: _____ Payment Method: _____ Date: _____ Received By: _____

901 Sidewalk/Apron/Curb Permit Application-Continued

(office use only)

Application to Install or Replace Sidewalk, Curbing, or Apron 901.12:

1.) Purpose of replacement? _____

2.) Type of existing sidewalk, curbing or apron? _____

3.) Number & size (area and depth) & length of sidewalk curbing, or apron? _____

4.) The estimated time period for project completion? _____

5.) Expected Date for work to begin: _____ Expected Date of completion: _____

6.) Project Drawings filed with application? Yes No

7.) Prior to completion & after completion the Village shall visually inspect and determine compliance for regulation and specification which must be signified on permit &/or appropriate documentation (901.12). Inspections shall be coordinated and scheduled in advance with the Village Wastewater/Street Department (466-8698) prior to the commencement of work. Any violation is subject to penalty of code pursuant to 905.99

8.) Permittee agrees to install or replace Sidewalk, Curbing, or Aprons to specification found in Village Codified Section 901.05

9.) Compliance required per Code 901.06 and enforcement is outlined in 901.14 & 901.15

(Property Owner Signature) &/or (Authorized Agent/Builder/Contractor Signature)

Date

901 Sidewalk/Apron/Curb Permit Application-Continued

Permit/Application Number:

(office use only)

_____Application is approved with following conditions: _____

_____Application is denied for following reason: _____

Village Administrator/Mayor

Date

WWTP Superintendent

Date

Street Dept. Representative

Date

This permit is valid for 45 days from date of acceptance and the project must be completed within that time period. If a violation exists, you have 45 days to replace or repair. If a violation is initiated or exists after October 1st, then a grace period is automatically granted until April 1st of the following year. If granted a grace period, the replacement or repair must still be completed with 45 days from April 1st.