



**VILLAGE OF  
GENEVA~ON~THE~LAKE**

4929 South Warner Drive  
Geneva-on-the-Lake, Ohio 44041  
Phone: 440-466-8197  
Fax: 440-466-8911  
[www.genevaonthelake.org](http://www.genevaonthelake.org)

Permit/Application Number:

**(office use only)**

**Zoning Permit Application**

You **must** attach a map showing the location and dimensions of your lot, the location of all buildings and their dimensions, and the dimensions of proposed project or replacement. You **must** also include either a survey or proof of property line ownership. **You must attach the filing fee with this application before it will be considered.**

Application Date: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Location of Project: \_\_\_\_\_

Description of Project: \_\_\_\_\_

**Lot Size & Setbacks (Distance from new construction & lot lines)**

Lot Size: \_\_\_\_\_ Lot Depth: \_\_\_\_\_ Lot Width: \_\_\_\_\_

Setbacks: Front: \_\_\_\_\_ft Rear: \_\_\_\_\_ft Right Side: \_\_\_\_\_ft Left Side: \_\_\_\_\_ft

**Type of Construction:**  New home:\$100.00  New commercial:\$125.00  Condominium:\$250.00  
(plus \$50 for each unit)  
 Sign/fence:\$30.00 All Other:\$50.00 (check one):  Addition  Alteration  Shed  Change Use

**Type of Occupancy:**  Residential  Commercial

**Under penalties of perjury, I hereby certify that all of the information is truthful and accurate. I acknowledge that I am the deeded property owner and that I grant permission for the aforementioned project to be completed by myself or my authorized agent/builder/contractor. I further acknowledge that the project must meet the current Geneva-on-the-Lake Zoning Code and the State of Ohio Building Code administered by the Ashtabula County Building Department.**

\_\_\_\_\_  
(Property Owner Signature)

\_\_\_\_\_  
(Authorized Agent/Builder/Contractor Signature)

\_\_\_\_\_  
(Property Owner Address)

\_\_\_\_\_  
(Authorized Agent/Builder/Contractor Address)

\_\_\_\_\_  
(Property Owner Phone)

\_\_\_\_\_  
(Authorized Agent/Builder/Contractor Phone)

If you are acting as an Authorized Agent/Builder/Contractor when submitting this application, you must obtain the signature of the property owner to ensure their knowledge/approval of the proposed project.

Please contact the Zoning Inspector at (440) 466-8197 with any questions.

\*\*\*\*\*Village Office Use Only\*\*\*\*\*

Amount: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Payment Method: \_\_\_\_\_ Date: \_\_\_\_\_ Received By: \_\_\_\_\_

