

Village of Geneva on the Lake  
Regular Meeting of Council  
Minutes of Meeting 1/23/2023

Mayor Bennett called the meeting to order at 7:07 PM.

Fiscal Office Kimberly McKinley performed roll call and the following council members were present: Jennifer Allison, Matt Caudill, Cindee Dudeck, Gary Himes, and PJ Macchia. Also present were Solicitor Cris Newcomb, Village Administrator Jeremy Shaffer, Deputy Administrator Jessi Spurlock, Police Chief Kyle Cawley, Fire Chief Chris Craft, Operational Manager Brian Snow and WWTP Supervisor John Sency. Absent: Donald Woodward

The Pledge of Allegiance was recited; a moment of silence followed.

MINUTES TO THE PREVIOUS MEETING: Macchia made a motion, seconded by Allison to approve the minutes of the December 19, 2022 regular council meeting. The motion passed with all in favor. Hearing no corrections, the minutes were approved as presented.

PERSONS APPEARING BEFORE COUNCIL: None

PAYMENT OF BILLS: Macchia made a motion, seconded by Allison to approve the payment of bills. The motion passed with all in favor.

Council reviewed reports from the Mayor for the month of December.

POLICE CHIEF REPORT: Police Chief Cawley provided a summary on his written report for the month of December.

FIRE REPORT: The department provided a written report on fire & ambulance calls, and hour statistics for the month of December.

WORK SESSION REPORT: A report for meeting held on January 9, 2023 was provided.

GOLF REPORT: Report provided for month of December.

ADMINISTRATORS REPORTS: Jeremy Shaffer provided a written report for month of December. Report included Lake Erie water levels, WWTP, Streets, Sanitation, and Parks. Erosion continues at museum; still waiting for OBM. Sludge Press booster pumps has been replaced WWTP considering hauling own sludge to landfill. WWTP Supervisor is working on programing cards at septage receiving. Looking at other suppliers for polymer. Adjustment to affluent pump should reduce number of callouts. WWTP Supervisor inspected Lake Grove Trailer Park. House near road was having a new line installed by Holbrook Excavating. Sewage was being discharged in tank. Wooden lid has holes and is a safety concern. Drying bed is collapsing and flowing in creek. New owner has been sent violation letter; village request owner to plug overflow, set pumps correctly and prevent runoff into creek.

The cost to repair clubhouse will be \$30k-35k. Grimmatt started repairs. Existing electrical and plumbing issues. Village will get quote to replace urinals.

CT has requested payment for Palmer/S. Geneva, however, OPWC has declined until project is further along. CT has not met the original or revised timeline.

Administrator reported that there will be several zoning changes coming up in the next few months. All should go to 1<sup>st</sup> and 2<sup>nd</sup> reading then tabled until after public meeting.

APPOINTMENTS AND CONFIRMATIONS: Macchia made a motion, seconded by Dudeck to appoint Matthew Caudill as President of Council. Nominations closed by Mayor Bennett. The motion passed with all in favor.

Macchia made a motion, seconded by Dudeck to appoint Don Woodward to cemetery board. Nominations closed. The motion passed with all in favor.

Committee assignments remain the same.

OLD BUSINESS: Mayor Bennett has interview for magistrate position. Michelle Fisher declined the position. Therefore, John Lewis, Law Director for the City of Conneaut has agreed to take the position. Attorney Lewis served as a magistrate for seven years and he has all the required training. Court hours will change from morning to evening hours.

**ORDINANCE 2023-01:** AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE THE EMERGENCY MANAGEMENT SERVICES CONTRACT BETWEEN THE VILLAGE OF GENEVA-ON-THE-LAKE AND THE ASHTABULA COUNTY BOARD OF COMMISSIONERS AND DECLARING AN EMERGENCY. Macchia made a motion, seconded by Allison to pass as an emergency. The motion passed with all in favor. Macchia made a motion, seconded by Allison to waive the three reading rule. The motion passed with all in favor. Macchia made a motion, seconded by Allison to pass Ordinance 2023-01. The motion passed with all in favor.

**ORDINANCE 2023-02:** AN ORDINANCE AMENDING THE ZONING MAP OF THE VILLAGE OF GENEVA ON THE LAKE TO MODIFY, CHANGE, CREATE, AND UPDATE DISTRICTS & NAMES OF DISTRICTS. **1<sup>st</sup> Reading**

**ORDINANCE 2023-03:** AN ORDINANCE REPEALING CHAPTER 1155 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GENEVA-ON-THE-LAKE, ASHTABULA COUNTY. Macchia made a motion, seconded by Allison to waive the three reading rule. The motion passed with all in favor. Macchia made a motion, seconded by Allison to pass Ordinance 2023-03. The motion passed with all in favor.

**ORDINANCE 2023-04:** AN ORDINANCE AMENDING 2022 APPROPRIATIONS IN VARIOUS DEPARTMENTS OF THE VILLAGE OF GENEVA-ON-THE-LAKE. Macchia made a motion, seconded by Allison to waive the three reading rule. The motion passed with all in favor. Macchia made a motion, seconded by Allison to pass Ordinance 2023-04. The motion passed with all in favor.

**ORDINANCE 2023-05:** AN ORDINANCE ADVANCING FUNDS FROM GENERAL FUND TO THE PARK FUND IN ORDER TO PROVIDE FUNDING FOR THE GOLF COURSE AND DECLARING AN EMERGENCY. Macchia made a motion, seconded by Allison to pass as an emergency. The motion passed with all in favor. Macchia made a motion, seconded by Allison to waive the three reading rule. The motion passed with all in favor. Macchia made a motion, seconded by Allison to pass Ordinance 2023-05. The motion passed with all in favor.

**ORDINANCE 2023-06:** AN EMERGENCY ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PART OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GENEVA-ON-THE-LAKE. Macchia made a motion, seconded by Allison to pass as an emergency. The motion passed with all in favor. Macchia made a motion, seconded by Allison to waive the three reading rule. The motion passed with all in favor. Macchia made a motion, seconded by Allison to pass Ordinance 2023-06. The motion passed with all in favor.

**RESOLUTION 2023-07:** A RESOLUTION APPROVING THE BUILDING LEASE AGREEMENT BETWEEN THE VILLAGE OF GENEVA-ON-THE-LAKE AND THE ASHTABULA COUNTY CONVENTION AND VISITOR'S BUREAU AND DECLARING AN EMERGENCY. Macchia made a motion, seconded by Allison to pass as an emergency. The motion passed with all in favor. Macchia made a motion, seconded by Allison to waive the three reading rule. The motion passed with all in favor. Macchia made a motion, seconded by Allison to pass Ordinance 2023-07. The motion passed with all in favor.

**RESOLUTION 2023-08:** A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF GENEVA-ON-THE-LAKE AND THE GENEVA-ON-THE-LAKE CONVENTION AND VISITOR'S BUREAU AND DECLARING AN EMERGENCY. Macchia made a motion, seconded by Allison to pass as an emergency. The motion passed with all in favor. Macchia made a motion, seconded by Allison to waive the three reading rule. The motion passed with all in favor. Macchia made a motion, seconded by Allison to pass Ordinance 2023-08. The motion passed with all in favor.

NEW BUSINESS: Mayor Bennett announced future events & meeting dates.

Allison made a motion, seconded by Macchia to adjourn the meeting. The motion passed with all in favor.

Mayor Bennett adjourned the meeting at 7:43 P.M.

Recorded by: Kimberly A. McKinley, Fiscal Officer